

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, JUNE 5, 2017

Authority Board Members in Attendance:

Bob Bradley	Paula LaCour	Sal Scalia
Rashain Carriere-Williams	Dede Lyman-Redfearn	Mike Spinato
Bruce Galbraith	Marianne Terrebonne	

Authority Board Members Absent:

Monica Baltodano-Dubey	Kevin Centanni
Rose Gilbert	Logan Williamson

Staff in Attendance:

Lisa English Rhoden, Executive Director
Liz Steinbeiser Riehl, Attorney
Rosanna DiChiro, BHCS Director

Guest in Attendance:

None

The meeting was called to order by Ms. Lyman-Redfearn at 6:05 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Ms. Carriere-Williams to adopt the agenda as presented. Seconded by Ms. Terrebonne. Passed unanimously.

2. Public Comment.

None.

3. Required Approvals Agenda.

A) Communication & Support to the Board Monitoring Report – Ms. Lyman-Redfearn opened discussion on the Communication & Support to the Board monitoring report sent out prior to the meeting. A discussion followed. A motion was made by Ms. Carriere-Williams to accept the Communication & Support to the Board monitoring report as presented. Seconded by Mr. Bradley. Passed unanimously.

B) Emergency Executive Director Succession Monitoring Report – Ms. Lyman-Redfearn opened discussion on the Emergency Executive Director Succession monitoring report sent out prior to the meeting. A discussion followed. A motion was made by Mr. Spinato to accept the Emergency Executive Director Succession monitoring report as presented. Seconded by Mr. Scalia. Passed unanimously.

4. Approval of Minutes.

A motion was made by Ms. LaCour to accept the minutes as presented prior to the meeting. Seconded by Ms. Terrebonne. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Child Welfare Functional Family Therapy Team – Ms. Rhoden asked Dr. Dichiro to report to the Board on this program. Dr. Dichiro gave an overview of the FFT-CW program stating it is an adaptation of Functional Family Therapy (FFT) that was designed to provide services to youth (0-18 years old) and families in child welfare settings. A discussion followed.

- Community Dialogues – Ms. Rhoden discussed the community dialogue events with the Board and presented the proposed dates.

- Legislative Update including FY18 Budget – Ms. Rhoden updated the Board on five bills JPHSA was following throughout the legislative session. A discussion followed. Ms. Rhoden provided the current status on the FY18 budget and answered questions of the Board.

- Elmwood Building Update – Ms. Rhoden updated the Board on the Elmwood building. A discussion followed.

- All Staff Meeting (8 a.m. Tuesday, July 11) – Ms. Rhoden reported JPHSA will hold an All Staff meeting on Tuesday, July 11 at 8:00 a.m. at the Department of Public Health Auditorium, 1855 Ames Blvd., Marrero, LA. Ms. Rhoden invited Board members to attend. Ms. Lyman-Redfearn will attend and address staff at the meeting.

B) Policy Review – Executive Director Succession – Ms. Lyman-Redfearn opened discussion regarding the Executive Director Succession policy. A discussion followed. There were no changes to this policy.

Asset Protection – Ms. Lyman-Redfearn opened discussion regarding the Asset Protection policy. A discussion followed. There were no changes to this policy.

Compensation & Benefits – Ms. Lyman-Redfearn opened discussion regarding the Compensation & Benefits policy. A discussion followed. There were no changes to this policy.

C) Policy Governance Training – Ms. Lyman-Redfearn handed out and reviewed an informational sheet regarding the role of the Board and the Policy Governance Model. A discussion followed.

D) Board Resolutions – Grants and Contracts – A motion was made by Mr. Scalia for a Board Resolution authorizing the Executive Director to enter into contracts not to exceed \$500,000.00, on behalf of JPHSA effective July 1, 2017 through June 30, 2018. Seconded by Ms. LaCour. Passed unanimously.

A motion was made by Mr. Galbraith for a Board Resolution authorizing the Executive Director to apply and/or accept grants not to exceed \$1,000,000.00, on behalf of JPHSA effective July 1, 2017 through June 30, 2018. Seconded by Ms. Terrebonne. Passed unanimously.

E) JeffCare Update – Ms. Carriere-Williams reported on the last JeffCare Board meeting. She stated they are discussing a fundraising walk.

F) Recruitment – Mr. Galbraith has been approved by the Governor. Ms. Riehl will notarize his oath of office to be sent to the Secretary of State's Office.

G) Re-appointment – Rose Gilbert (3 year term) – A motion was made by Ms. Carriere-Williams to authorize Ms. Lyman-Redfearn to send a letter to the Parish Council recommending the re-appointment of Mrs. Rose Gilbert to the JPHSA Board for a three year term. Seconded by Ms. LaCour. Passed unanimously.

Rashain Carriere-Williams (3 year term) – A motion was made by Mr. Spinato to authorize Ms. Lyman-Redfearn to send a letter to the Parish Council recommending the re-appointment of Ms. Rashain Carriere-Williams to the JPHSA Board for a three year term. Seconded by Ms. Terrebonne. Passed unanimously.

H) Board Linkage Update – None.

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on **Saturday, August 5, 2017** (No July meeting) at **8:30 a.m., JPHSA East Jefferson Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

7. Adjournment.

The Board meeting was adjourned at 6:56 p.m. by a motion made by Mr. Galbraith. Seconded by Ms. Carriere-Williams. Passed unanimously.



DEDE LYMAN-REDFEARN, JPHSA Chairperson